

**Sacramento Concert Band Council
Minutes – September 10, 2018 Meeting**

The meeting of the Sacramento Concert Band opened at 5:50 p.m., Monday, September 10, 2018, in the chorus room of Rio Americano High School, Sacramento.

People present were:

Bob Allshouse
Dawn David
Norm Hill
Karen Hung
Bill Parker
Grant Parker
Linda Powell
Jill Somers
DeLonn Stern

Minutes

Norm discussed the minutes of the August 13, 2018 meeting. He described the change in the previously circulated draft resulting from Bob’s emailed comment on the draft.

Norm explained the process he uses for preparing the minutes. He said that after writing a first draft, he emails the file to Jill for her review. After reviewing Jill’s normally detailed comments, he revises the draft and sends it out to the council members for review. Comments from council members can lead to more changes. After the council approves the minutes, he removes the draft label, adds the date of approval, saves the minutes as a PDF, and forwards the PDF to Mark Perry for posting on the band website.

With a motion, second, and unanimous vote, the minutes from the August 13 meeting were approved.

To Do List

Linda went over the To Do List, and people reported which items they had completed.

2018-2019 Concert Dates

Grant reported that Josh had approved our proposed concert dates using the Rio Americano theater. So Sunday, December 16, 2018 for the Holiday Concert and Sunday, May 19, 2019 for the Spring Concert are now firm dates.

Grant asked how many hours of custodian service we want on concert dates. He said that the school district has recognized that we are part of the district so we would normally not need to pay for custodian service. However, since our concerts will be on weekends, we would need to pay for at least 3 hours of custodian time at \$25 per hour. After discussion, the group agreed that the most important times for custodian service are at the beginning of setup and the end of teardown. So the council decided to ask for custodian service for the full time that we have the theater open for a concert.

Grant then noted that because concerts will be on Sundays, we will need heating or air conditioning. He said he would talk to the custodian about the process for turning it on.

Enrollment and Data Tracking

Jill said that we need to work out our process for welcoming new members. Bob needs to get the forms from Les and the syllabus from Grant so that we can have a package to give new members at their first rehearsal.

Grant reported that there were 38 registered members on the roll. More may have already registered, but it can take the adult education office up to a week to process a check with the registration form and add a member to the roster.

Several members reported being double billed by the office when they registered online. Grant said he would check with the office about the problem.

Recruiting

Jill said that we currently lack a recruitment chair and asked for a volunteer. After no one volunteered, she said she would talk with other band members.

Responding to a question, Grant said that our most pressing needs for new players are for the following positions:

- 1st Clarinet
- Oboe
- 1st Alto Sax
- Trumpet
- Euphonium
- Tuba
- Percussion

Bob will put this instrument list on our website.

Jill handed out copies of our recruiting flyer and the group came up with the following music stores for flyer posting:

Tague
Tim's
Klein's
Got a Gig
Skip's

The group indicated they would like Les to continue putting the recruiting notice on Craig's List.

Grant said that we should not encourage people to register before they have attended a rehearsal. He reminded us of one prospective member who left halfway through a first rehearsal after finding the music was too difficult. Other people come through while visiting all the community bands to find one that feels right.

Treasurer's Report

There was no Treasurer's Report because Les was absent.

Sacramento Valley Community Band Association

Karen reported on recent SVSBA activity. She indicated that SVSBA was doing pretty well financially. They are considering expanding the music sponsorship program; either the number of awards or the amount of awards. She said that the board wants to expand the number of students receiving awards but due to the rising cost of lessons may decide to increase the amount given to each student instead. They have had a few players audition for the annual Youth Artist Award and may want to increase the award from \$500 to \$1,000. Grant said that the association normally gets 5, 6, or 7 kids auditioning. He thought that 6 well qualified kids would be a good number.

Karen said that the SVSBA library has about 2500 pieces of music available to member bands. The value of the collection has been appraised at about \$59,000. The association is trying to catalog the collection, and they are looking for more volunteer help.

Karen was concerned that band members do not know enough about the benefits the association provides to the music community. Grant said he would talk to the band about the SVSBA.

Website Update

Bob reported that the concert schedule is on the website. Bob asked Grant to send him an electronic copy of the updated syllabus so it could go on the website too. It was decided that Grant will send it to Jill for proofreading and then she will send it to Bob.

Grant said he would try to find pictures of the recent concerts and send them to Bob for posting.

Publicity Update

Jill emailed Barb and Jim Murray and found that they have a binder with notes and contacts for publicity as well as banners, signs, and other materials used for publicizing past concerts. Jill asked if someone could pick up the materials. DeLonn offered to contact Barb to arrange for picking up the materials. Dawn also offered to ask Sue Forester if she could pick them up since she lives fairly close to them.

Volunteer List

Jill handed out copies of the volunteer questionnaire that we circulate among the band members. She asked if there were any new positions that need to be added to the list.

For the loading crew, she noted that we need someone to document where the equipment comes from so it can get back to the right place after a concert. Grant said that he may do that job.

We still need a recruiting chair, and we may need 2 people to share the job.

For the Rehearsal Setup Committee, we need 2 to 4 people.

For Family Helpers who do things at concerts while the band is playing, we need at least 4 people in addition to Grant's sister and brother in law who normally provide this help.

Miscellaneous

Jill said that Jim and Barb Murray still had 4 bottles of wine that **were** donated for band concert raffles. The group discussed what to do with the wine. The consensus was to use the wine in the next concert drawing with the email information forms.

Grant said that he needs to change the rehearsal dates for October. He has a concert with another band on October 15 that would conflict with our rehearsal on that date. Originally we expected that we would have no rehearsal on October 8, Columbus Day, because there would be no school that day. Grant said he would arrange with Rio for us to have access to the room on October 8 and switch the no rehearsal date to October 15. He said he would tell the entire band that evening.

Next Meeting

The next meeting of the SCB Council will be on October 8, 2018 at 5:45 p.m.

Adjournment

The meeting adjourned at 6:50p.m., September 10, 2018.

Respectfully submitted,

Norm Hill, Secretary

Approved October 8, 2018