

September 20, 2017

**Sacramento Concert Band Council  
Minutes –September 18, 2017 Meeting**

The meeting of the Sacramento Concert Band opened at 6:09 p.m., Monday, September 18, 2017, in the Chorus Room at Rio Americano High School, California.

People present were:

Bob Allshouse  
Les Corbin  
Dawn David  
Norm Hill  
Karen Hung  
Barbara Murray  
Jim Murray  
Bill Parker  
Grant Parker  
Linda Powell  
Jill Somers

**Minutes**

Norm discussed the minutes of the August 14, 2017 meeting that had previously been distributed to the council by email. The minutes from the meeting were approved. Norm said he would send the approved minutes to Mark Perry in PDF format. A copy of the minutes would not be going to the SVSBA because they do not require a copy of the minutes.

**To Do List Review**

Jill reviewed the To Do List, and the members reported briefly on the items they had finished.

**Current Enrollment / Band Membership**

Les reported that he had taken checks and enrollment forms to the Adult Ed office. As of that time, 37 members were registered. Les said he would continue to collect checks and enrollment forms at rehearsal. Grant noted that those numbers put us well on the way to the required minimum of 47 registered members. But we need to get everyone enrolled.

Les said that a number of members reported that they had had difficulty registering online.

### **2017 – 2018 Performance Dates**

Grant reported that the following performance dates are set:

- Monday, December 4 - Joint performance with American River College Band at American River College
- Monday, December 11 - Dress Rehearsal
- Sunday, December 17 - Holiday Concert
- Monday, May 7 - Dress Rehearsal
- Sunday, May 13 - Spring Concert
- Monday, May 28 - Memorial Day Performance
- Saturday, June 2 - Carmichael Park Community Band Festival
- Thursday, June 14 - SJUSD Adult Education Graduation

Grant said all the concert dates will be in the syllabus but that he was reluctant to put the syllabus on the website because the syllabus would contain some personal information about the band members. The council members requested that the syllabus go on the website in a revised form that would not contain the personal information.

### **Treasurer’s Report & Proposed 2017 – 2018 Budget**

Les passed out a financial report for the past three seasons to use in putting together a budget for the 2017 – 2018 season. Discussion with the council led to the following estimated budget:

Balance Forward

1904 Balance from 8-12-17 Financial Report

Income

1200 Donations

50 Program advertisement from Tim’s Music

300 Memorial Day performance

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1550

Anticipated Total Funds Available

3454 Balance Forward plus Income

### Expenses

400	Concert expenses
50	Event fee for Carmichael Park
130	Truck expenses
336	Organization dues – SVSBA & ACB
600	Band uniform shirts
100	Music
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1616	

Grant said that the figures are preliminary and will need to be adjusted. He thought that we would not be charged for using the Rio Performing Arts Theater because we are a SJUSD class. He still needed to find out whether we would be required to pay for a janitor to be present on the Sunday afternoons of our concerts.

In addition, we will need to determine if funds are needed for publicity.

### **Website**

The group discussed the Sacramento Concert Band website and the need to have the information up to date and accurate. Barb agreed to serve as the one person to receive and pass on to Mark information and items to put on the website. The Council also agreed to initially focus on ensuring the info on the website is current and accurate and later on to consider reorganizing the structure of the website.

### **2017-2018 Publicity Plan**

Jim discussed the PSAs he plans to distribute to radio, television and newspapers in order to promote the band's concerts. He will continue presenting his plans at our next meeting in October.

### **Volunteer Form**

Because time was running out, Jill asked the members to review the volunteer form she emailed out with the meeting agenda and to send her any changes right away since she plans to route the form at an upcoming rehearsal.

### **Next Meeting**

As agreed at the August meeting, the next meeting of the Council will be on October 9, 2017, the second Monday of the month, in the band room at Rio Americano High School.

The meeting adjourned at 6:55 p.m., September 18, 2017.

Respectfully submitted,

Norm Hill, Secretary