

Sacramento Concert Band Council Minutes – April 24, 2017 Meeting

The meeting of the Sacramento Concert Band opened at 6:00 p.m., Monday, April 24, 2017 in the music room of El Camino High School.

People present were:

Bob Allshouse
Jean Angel
Les Corbin
Dawn David
Norm Hill
Karen Hung
Jim Murray
Grant Parker
Jill Somers

The minutes from the March 20, 2017 meeting were approved.

Concert Preparation

Jill opened the concert preparation discussion with a review of the concert checklist noting that we had four weeks to go before the concert. She asked Grant to send the band members a reminder about the concert giving the date, place, time, and appropriate dress. She will send Grant a copy of a reminder from a previous concert.

Regarding concert publicity, Jill expressed appreciation for Minty's work in finding out which kinds of publicity were most effective in producing an audience. We will send out the concert flyer to the membership and the fan list, once now and again one week before the concert. Jill will send the flyer to Bob who will send it out to the membership and to Bill who will sent it to the fan list.

Bob said that we always hear complaints from people about their names being misspelled in the program, even after they have had a chance to proof the spelling in the program. He asked Grant to circulate the roster through the band during rehearsal so each person could proof the spelling of their name and note which performances they would be attending or missing. He also wanted section leaders to check the names of the section members on the roster.

Bob asked Grant for information about the substitutes for inclusion in the program. After discussion, the group decided that the program should list the members and substitutes who will be performing in the concert. Band members who will not be performing will be listed as "on leave."

Grant said he would try to get the date of our next winter concert so we can put it into the program. Bob said he would also include information about our Carmichael Park performance. The group decided to give Bob discretion in the layout of the program. He said the program will include the solicitation of new members.

The program will include an insert asking attendees for their email addresses for us to use in notifying them about future concerts. The group decided to seek an ad from Tim's Band Instrument Service announcing their new location in Fair Oaks. Les would find out what firms had paid for ads in the programs of other bands, and Karen would talk to Scott at Tim's about buying an ad in our program.

Grant said that he would get the final concert order that evening and that there might be a deletion but not any additions. Because there will not be a rehearsal between the concert and the Memorial Day program, he will need to add the Memorial Day music into the rehearsals before the concert.

Jim said that the fund raising effort at the spring concert will be limited to passing collection baskets during the last number of the first half of the concert. With this collection, all the proceeds go to the band, unlike the Holiday collection when the funds, after the first \$400 going to the band, go to the church food closet. Several people noted that the church collection plates have appeared too shallow for the band collection. We will try to get our own baskets to use for this collection.

Jim said we will have a table at each door to the lobby with information about the collection. We have two volunteers for the fundraising effort but we need four more who will not be performing in the concert. Grant said he would ask band members during rehearsal to find family members who would be willing to do the job. Bob asked Jim to let him know where to put the programs on concert night. He has heard complaints but no suggestions for better locations.

The counting of the money from the collection will need to be done in a private room, not in a public area like the lobby. The room where the band members store their instrument cases would be a good location.

Norm reported that due to the solicitation of continuing volunteers before the winter concert, the loading crew is set. He will be contacting the crew with reminders about the dates and times during the rehearsal break and will follow up with emails.

The stage setup crew will face some challenges because the band has grown larger. The second row is too crowded, and some group, possibly the bari saxes, may need to move to another location. Grant, Jill, and Dawn will visit the church to review the space on the stage. For the concert, Ann Kerr and Mike Riley will help Dawn with setup.

Shirt Policy - Deferred to the next meeting.

Band Folder Collection and Music Sorting

Collecting the band folders has been difficult in the past. Some people have not turned in their folders, and some people have missed the performances when the folders were collected. This year we will use the roster circulating at tonight's rehearsal to find which players will be missing one or more of the performances. We will collect an individual's folder on the last performance in which they will participate. For each concert, we will need a list of the people who need to turn in their folder at the end of that performance. We need to have all the folders back before we can sort the music.

Karen will collect the folders again. Because she will not be able to do the music sorting by herself, we will have a music sorting party. Grant preferred using El Camino as the location because it has a good copy machine, the one donated by the band. We may need to copy some parts to make sure the collection is complete before returning the music to the library. After discussion, the group decided to hold the sorting party on Thursday, June 29, at 7 pm at the El Camino music room. The sorting party volunteers are Norm, Nancy, Minty, Linda, Angela, Dawn, Karen, Jill, and Grant.

Treasurer's Report

Les reported that there was no change in the financial position of the band. One of Bob's invoices had come in, and Les will forward the information to the SVSBA for payment.

Because Les is unable to do much band work during tax season, Jill asked the group for authority to submit payment information to SVSBA. Norm suggested that the authority be limited to times when Les is not available and that Jill inform Les every time she makes a payment request to SVSBA. The group passed a motion granting Jill the authority subject to Norm's proposed conditions.

Next Meeting

The next meeting will be on May 8, two weeks before the concert.

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Norm Hill, Secretary