

**Sacramento Concert Band Council
Minutes – August 1, 2016 Meeting**

A band council meeting was held on 8-1-16 at 7:00 pm at Jill's house. The following members were in attendance.

Grant Parker
Dawn David
Karen Hung
Bill Parker
Jean Angel
Angela Flanery
Jill Somers
Bob Allshouse
Les Corbin

1. Dawn & Karen will take notes and type the minutes in Norm's absence.
2. The first item we talked about was identifying the purpose of the Band Council. There were many reasons and ideas discussed. The primary reason was to take some of the work load off Grant's shoulders and we have been very successful in accomplishing this. The complete list is:
 - ✓ To support Grant by minimizing his tasks and responsibilities
 - ✓ To help make the band more successful
 - ✓ To help recruit members
 - ✓ To coordinate concert preparations
 - ✓ To help get volunteer supporters
 - ✓ To ensure members get the information they need and get input from members
 - ✓ To encourage social interaction
 - ✓ To help with fundraising & track the money
 - ✓ To interface with SVSBA
 - ✓ To take care of the music library maintenance
 - ✓ To publicize our concerts
3. A future round robin agenda item is to talk about how the Band Council operates; specifically to identify what works, what doesn't work and how we might change our processes and procedures.
4. Bob made a motion to table the approval of the last meeting minutes (May 9, 2016) until Norm sends them out, Dawn seconded this motion. The motion was approved.
5. All council members in attendance have stated they will continue with their respective positions. Minty has said she will co-lead Publicity if we get another volunteer to co-lead. Aprile will not be in the band this season so Dawn will fill in as Stage Manager. Mark will also continue as Webmaster.
6. Jill will create a volunteer sign-up sheet for additional positions including Publicity, Raffle Coordinator, Concert Loading Crew and Band Rehearsal Set Up. The sheet will be passed through the band during an upcoming rehearsal.

7. Race for the Arts is an upcoming event. We'll be manning a booth where we hope to get our name out and recruit some new members. Event personnel will provide a 10'x10' canopy, 1 table, & 2 chairs.

- ✓ A motion was made to spend \$95.00 on a banner. It was approved and we picked colors from samples.
- ✓ Some of the council members will volunteer to work this event including Grant, Jill, Dawn, Karen & Angela. Karen will contact us with the pertinent details.
- ✓ Dawn – provide recruitment flyers, ice chest with water, trumpet, kids activity sheets & clipboards
- ✓ Grant – provide battery power boom box, CD's, & chairs
- ✓ Karen – provide bassoon, trombone, bookmarks, a container for contact sign-up sheets, & pencils/crayons. She will also make sign-up lists for potential band members and for individuals to be added to our fan database.
- ✓ Jill – provide percussion instruments, pick up nose flutes/kazoos from Les and work with Mark to ensure the website gets updated prior to the Race for the Arts event.
- ✓ Angela – provide misc instruments.
- ✓ Bob – get banner to Karen
- ✓ Jean – help Karen with bookmarks

8. Recruitment – Les' secretary will update our ad for Craig's List and run it weekly. Dawn will get copies made of the recruitment flyer and we will distribute them to some music stores. The committee; Les, Dawn, & Jean will meet before the first practice to discuss other ideas. Angela indicated she can distribute our flyers through the property management company she works for.

9. Band member database – Bob will continue to update the Excel spreadsheet listing of our band members. Les will make a sign-up sheet to be distributed to each band member at the first few practices. The list will include contact info, folder number and a way to indicate if they do not want their information shared with band members other than the Band Council and Section Leaders. Karen will also coordinate the folder information with Bob. Bob agreed to continue sending notices to the band members via a band Gmail account he has established. Grant and Jill will also have access to the Gmail account.

10. Treasury report – No report at this time. Les is waiting for invoices to pay Norm, Bob, & Mark. He will also coordinate with Grant to track the class fee.

11. SVSBA – Karen will attend the annual meeting on 8-28-16. The investigation is ongoing and charges have not been filed yet. The music library will have a committee to help organize it. There will be four board vacancies by the end of August.

12. May Concert Debrief – We will go over this at our next meeting.

13. Feedback on the inevitable aging of members. Grant will research the cost to purchase a PA system so everyone can hear during rehearsals. We will be pursuing recruitment. Grant may also look at chairing some sections since it hasn't been done in many years.

15. To Do List Review – Grant is creating the To Do List which will be sent out for review.

16. Next meeting will be Sept. 19th at 6:00 pm at El Camino High School.