

**Sacramento Concert Band Council
Minutes –April 25, 2016 Meeting**

The meeting of the Sacramento Concert Band Council opened at 6:15 p.m., April 25, 2016, in the East Music Room of Rio Americano High School.

Members present were:

Bob Allshouse
Jean Angel
Dawn David
Minty Green
Norm Hill
Karen Hung
Bill Parker
Grant Parker
Jill Somers

The minutes from the meeting of April 4, 2016, were approved.

Concert Checklist

Jill noted that we are three weeks away from the concert and that we need to complete our preparations.

Informal Uniform Shirts

Jill reported that Nancy said she had ordered a 3X blue shirt and that she would bring the shirts to the May 2 and May 23 rehearsals.

Discussion turned to whether we should contact former members of the band to see if we could get their blue shirts back for new members. Bob said he would put together a list of former players from the past concert programs and email the list to Grant. Grant will review the list to see who we might call about getting the shirts. Dawn said she would contact Tom to get his shirt back.

Grant said that he would call the Cazadero music camp to ask about their shirts. They have been of good quality with consistent design, color, and material from year to year.

Publicity

Minty reported that she had completed all the tasks on Linda's publicity list. She had sent the concert flyers to 6 senior assisted living homes, to Ticket with the Sacramento Bee, and to Linda's email list.

Bill said he would send the flyer out the next day to our concert email fan list.

Grant said he would put the concert flyer on the Sacramento Concert Band Facebook page.

Minty will send Grant an email reminding him to email a flyer to the church.

Grant noted that an individual had prepared the flyer two years in a row for free. The council agreed that we should give the relative a gift card to a local restaurant. Grant said he would take care of that.

Concert Program

Bob handed out copies of the draft concert program with the caveat that the roster of players needs to be updated. He said he would be posting rosters on the wall for members to review during the break at that night's rehearsal. Bob agreed to add a question to the program insert to determine how our audience learned about the concert.

Concert Promotions.

Jill reviewed the arrangements for the concert fund raising promotions. Due to the injury to her arm, Karen will not be able to make teddy bears or other items for fund raising at this concert. Several band members have offered to provide items for the raffle. Ken Champion has offered one or two copies of his wife's new book. Jude can donate a framed photo. Jean Angel offered a knit throw she made.

We will need people to sell raffle tickets. The group agreed to continue the ticket prices as one ticket for one dollar and seven tickets for five dollars. Karen offered to help sell tickets but she did not want to have the job of coordinating the whole thing. Jill said she would get two people to help Karen.

Grant said he has the tickets for the raffle. Dawn will bring change from the snack kitty to help in selling the tickets.

We will also pass the collection plates for donations to the band. We will need to contact the church to use the plates. At least two people will be needed for passing and recovering the plates. This collection is normally done before the last piece of the first half.

For the separate raffle used to collect email addresses to use in publicity, Grant said he needs to prepare a master of last spring's concert in order to make the CDs for the raffle. Barbara Reimers has offered to contact the two people who helped run the email address raffle last year.

Road and Stage Crews

We will need volunteers to help load equipment at Rio and to unload at the church. People who load at Rio will be expected to help unload there after the concert.

During the break in rehearsal, Grant and Norm will locate the new portable classroom where Rio will have the equipment we will borrow for the concert. We will need a key to the locked gate restricting access to the rear area of the school.

Membership

Jill handed out the recruiting flyer that Dawn created. The group agreed that we should hold off recruiting until August because we are now too close to our concerts.

Karen reported on her contacts with the Sacramento Metropolitan Arts Commission and the Run for the Arts. The run will be a 5 K walk-run based in William Land Park on Saturday, August 27, from 8 a.m. to 1 p.m. We will have a booth at the park (at no cost) to talk with people and give out recruiting flyers. The organization will provide us with a table, 2 chairs, and a canopy for the booth. We would need to develop handouts.

For the booth we will need 6 people to staff it in three 2 hour shifts. Karen, Grant, Dawn, Minty and Jill agreed to staff the booth. Bob will get us a banner to hang on the canopy showing our name, "Sacramento Concert Band," the logo from our blue informal concert shirts, and the band website.

Bob said he would be putting the membership roster on the wall at rehearsal to get people's folder numbers and their schedules if they expect to miss any of our concerts. Next week he will put up the roster again to collect email addresses.

Karen said she is now receiving notice of SVSBA meetings that she will attend for the band. Grant reported that he found he was not receiving notices of SVSBA events because they had a wrong email address for him.

New Business

Grant said that April 25 will be our last rehearsal at Rio. In May we will rehearse at El Camino High School located at the corner of Eastern Ave. and El Camino Ave.

Next Meeting

The next band council meeting will be on May 9, 2016, at 5:45 pm. We will focus on anything needed for the upcoming concerts.

The meeting adjourned at 7 pm.

Respectfully submitted,

Norm Hill

Secretary

Approved May 9, 2016